

Guidelines for Journal Research Articles

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Purpose

Research articles are peer reviewed. While occasionally essays pertaining to current issues are published, articles most often take the form of research and/or praxis. Research articles may use theoretical, empirical, quantitative, qualitative, ethnographic, applied or any other accepted method of scholarly research. Exploratory articles focused on research in progress are also appropriate for the journal. Praxis articles which lay a strong theological, philosophical or other theoretical foundation for the practice of youth ministry or the education of youth ministry professionals are also welcomed.

Each peer reviewed article should 1) contain original research and writing (article should not have been previously published elsewhere), 2) present important information that is relevant to the practice of youth ministry or youth ministry education, 3) make effective use of the existing scholarly literature in its subject area. Articles should consist of 7,000 to 10,000 words. Exceptions for longer articles may be made depending upon the quality of the research and its importance to the audience of the journal.

Format and Style Requirements

1. Microsoft Word documents with 6" wide x 9" long pages, with the following margins: top and bottom: .75 inch; left side: 1 inch; right side: 0.50 inch.
2. Tables and diagrams should be sized to fit on a page of these dimensions.
3. Palatino Linotype 11point font with normal paragraph style.
4. Single spaced text.
5. Leave header and footer of all pages blank.
6. Style and formatting follow the Chicago Manual of Style (Turabian, 8th Ed. Since Chicago style allows for some variation, the following particular formatting rules are to be observed:
 - a. Endnotes
 - 1) Endnotes rather than footnotes are to be used. Endnotes should be in Palatino Linotype 10 point font. First line of endnote should be indented with normal paragraph indentation (5 spaces). Number in note should be regular font (not superscript) followed by a period.
 - 2) Second and subsequent citation of the same source should follow the format: Author Last Name, Abbreviated Title (using punctuation or formatting appropriate to that type of source), page number.
 - 3) Keep the use of expository footnotes to a minimum. Endnotes should primarily contain citations of sources and only rarely should they expand upon material in the main body of the paper.
 - 4) No separate bibliography is to be included since first citation of each source will include full bibliographic information.

b. Title styles

- 1) Title of article: All capitals, centered, regular font, subtitle after colon and on next line, blank line after
- 2) First level section title: Bold, centered, headline style capitalization, blank line before and after
- 3) Second level section title: Normal print, centered, headline style capitalization, blank line before and after
- 4) Third level section title: Italicized font, flush left, headline style capitalization, blank line before and after

Submission

- All articles are to be submitted electronically to Dr. Thomas Bergler at Huntington University by email (tbergler@huntington.edu).
- The title page should include author's name, academic degree, institutional position and affiliation, email address, and brief bio, along with a 50-70 word abstract.
- The author's name or any other identifying descriptions should not occur in the body of the paper, as the entire paper will be forwarded anonymously to the appropriate peer reviewers for evaluation.

Student Authors

- Graduate students are welcome to submit articles as sole authors.
- Undergraduate students may submit papers co-authored with faculty.

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